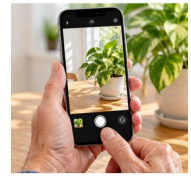


Android for Absolute Beginners

Class 4 Handout

Taking pictures



Camera and Photos / Gallery

The Camera app takes new pictures and videos. Photos or Gallery is where you find, look at, share and delete pictures you already have.

Taking a picture

1. Open Camera from the Home screen or App Drawer.
2. Aim the phone at what you want to photograph.
3. Tap the large round shutter button once.
4. The phone saves the picture automatically.

Portrait or landscape?

Portrait - phone upright

Often works well for one person or a tall subject.

Landscape - phone sideways

Often works well for groups, scenery or a wide subject.

Tap to focus

If the camera does not seem to be concentrating on the thing you want, tap that subject on the screen. A small box or circle may appear. Hold the phone steady and take the picture.

Zoom

You may see 1x, 2x or other zoom choices, or you can spread two fingers apart. Too much zoom can make a picture less clear. If it is safe, walking a little closer is often better.

Android for Absolute Beginners

Class 4 Handout



Finding and working with pictures

Front camera and rear camera

Front camera	Faces you. Often used for selfies and video calls.
Rear camera	Faces away from you. Usually used for people, pets, places and objects.
Switch camera	Look for a camera symbol with arrows or a similar switch control.

Photo and video

Photo captures one moment. Video records motion and sound. Before recording, check that the Camera app is in the mode you want. Short videos are easiest to practice with.

Where did my picture go?

After taking a picture, look for a small thumbnail near the shutter button. Tap it to see the picture you just took. A thumbnail is a small preview of a larger picture.

Finding older pictures

1. Leave Camera and open Photos or Gallery.
2. Scroll to move through older pictures.
3. Open a picture and swipe left or right to move between pictures.
4. Pinch or spread two fingers to change how large the picture looks on the screen.

Deleting a picture

Open the picture and look for the trash-can symbol. Deleted pictures may stay in Trash or Bin for a while, so an accidental deletion may still be recoverable.

Android for Absolute Beginners

Class 4 Handout

Sharing and backup



Sharing a picture

1. Open the picture you want to share.
2. Tap Share. The symbol may look like connected dots or another share icon.
3. Choose Messages, Gmail or another app.
4. Choose the person and check the recipient before sending.

Think of sharing in two steps: **What do I want to share?** Then: **Who or what app do I want to send it to?**

Selecting more than one picture

On many phones, long-press one picture to select it, then tap additional pictures. This is useful, but sharing one picture correctly is the main skill for today.

Google Photos backup

If Google Photos backup is turned on and a picture has finished backing up, another copy is stored with your Google account. That can protect those backed-up pictures if the phone is lost, damaged or replaced.

Important: Seeing a picture in Google Photos or Gallery does not prove that it is backed up. Check the backup status before depending on it.

How to check Google Photos

1. Open Google Photos.
2. Tap your profile picture or initial.
3. Look at the backup status.
4. Only pictures that have actually backed up are protected by that backup.

Samsung phones may also have a Gallery app. Gallery and Google Photos are not the same thing, so do not assume Gallery is backing up new pictures.

Practice today

- Take a picture and find it again.
- Switch between front and rear cameras.
- Record a short video.
- Delete one practice picture.
- Share one picture with a planned recipient.
- If time permits, check backup status.

Android for Absolute Beginners

Class 4 Handout



Our Class 4 vocabulary

Keep these words handy when practicing with the camera and your pictures.

Camera	The app used to take pictures and videos.
Photos / Gallery	The app used to find, view, delete and share pictures.
Shutter button	The button you tap to take a picture.
Front camera	The camera facing you, often used for selfies and video calls.
Rear camera	The camera on the back of the phone, usually used to photograph other people and things.
Thumbnail	A small preview of a larger picture.
Zoom	Making the subject appear closer, or making a picture look larger on the screen.
Share	Sending a picture to another person or app.
Backup	An extra copy of your pictures saved to an online account. Check the backup status - do not assume it is working.
Google Photos	Google's app for viewing, organizing, sharing and, when turned on, backing up photos.